

St. George

Community Consolidated School District No. 258

5200 East Center Street - Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Helen Boehmsen

BOARD OF EDUCATION
Darrell Pendleton, President
Thomas Yuska, Vice-President
Addison Goering, Secretary
LaDawn Armstrong, Member
Paula Dykstra, Member
Ryan Cox, Member
Kathy Fouts, Member

Minutes of the Regular Board of Education Meeting September 20, 2018

Meeting was *Called to Order* at 6:30 p.m. by President, Darrell Pendleton.

Present at **Roll Call**: Pendleton, Yuska, Dykstra, Cox.

Absent: Goering, Fouts, Armstrong.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Helen Boehmsen, Superintendent; John Grill, Comptroller; Jason Johnson, Treasurer; Kathy Wilson, Burke, Montague & Associates Auditor, Bryan Wells, Assistant Principal/Athletic Director; Rhonda Stegall, Board Recording Secretary; Diane Stedman-Martin, Teacher/Union President; Anthony Mason, School Social Worker; Megan Langenhorst, Physical Education Teacher; and LeighAnn Delabre, 5th Grade Teacher.

Mr. Pendleton invited Ms. Boehmsen to describe the reason for the pictures which were projected throughout the Board meeting. Ms. Boehmsen informed the Board that the pictures were the interior views of the classrooms affected by recent mold issues and were taken immediately before the mold remediation took place. The pictures depicted the appearance of normal classroom conditions. There was no visible mold in any of the classrooms. She stated that mold was not visible within the classrooms because the mold issues were related to air quality within the ductwork system. Ms. Boehmsen stated that she will give a more detailed report on the mold issue in her Superintendent's Report.

Additional Agenda Items: None.

Introduction of Guests and Comments

Jason Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mr. Cox made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting, August 16, 2018
- Financial Reports
- Monthly Expenditures
- Resignations:
 - Che Richardson, Paraprofessional – Effective August 24, 2018

Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

Administrative and Board Committee Reports

Superintendent Report – Superintendent Boehrsen

Ms. Boehrsen informed the Board that the mold in the mobile units has been fully remediated at a cost of \$27,000 for the mold remediation company, Midwest Environmental to oversee the project, and mold tests. She added that this amount does not include substantial labor costs for custodians, etc. who assisted with classroom relocations, etc. Ms. Boehrsen noted that the HVAC systems were operational over the summer and the mold problem was discovered quickly. She explained that there are no standards for mold but to maintain a level of 0% is impossible for any environment due to the fact that even with clean air vents, air purifiers, etc. as soon as doors are opened, mold spores naturally occurring in the outside air come back inside. Ms. Boehrsen noted that the District purchased dehumidifiers for all classrooms and, as a precautionary measure, is looking into purchasing UV filters for the vents. Mr. Yuska commented that there was no black mold present and stated that the mold within the ductwork was the same type that people breath in everyday outside but that it was simply in a concentrated area within the mobile units.

Ms. Boehrsen thanked the St. George Catholic Church for opening up their Parish Hall and Father Querbes Youth Ministry Center to the District to use during the mold remediation process. She noted that on behalf of the Board, Mr. Pendleton will be signing a thank you letter that will be sent to the Church.

Ms. Boehrsen noted that the following teachers were relocated to use the church's facilities during the mold remediation: Mrs. Rottmann – 3rd Grade Teacher, Mr. Mason – School Social Worker, Ms. Roney – Reading Teacher, Mrs. Saindon – Speech Therapist, and Ms. Stedman-Martin – Music/Band Teacher. She also noted that the following teachers were relocated into the main building or the District office mobile unit during the mold remediation: Mrs. Spencer – 5th Grade Teacher, Mrs. Harrington – 5th Grade Teacher, and Mrs. MacGilvray – 3rd Grade Teacher. Ms. Boehrsen stated that she couldn't thank these teachers enough for their flexibility and understanding during the mold remediation process.

Ms. Boehrsen added that she was extremely grateful to the other staff members who went above and beyond during the mold remediation process. She stated the custodial staff (Mr. Frey and Mr. Olson) along with Mr. Clifton, Mr. Grala, Mrs. Stegall, Mr. Grill, Mrs. Johnston, and Mrs. Stedman-Martin worked on the weekends and stayed after hours to move the classrooms and/or prepare communications for the parents and guardians of St. George School Students.

Ms. Boehrsen informed the Board that Mrs. Delabre and Mrs. Rottmann were both awarded Meemic Foundation Grants which will benefit their classrooms. Ms. Boehrsen and the Board praised them for taking their own initiative to write for these grants and their accomplishments.

Ms. Boehrsen informed the Board the next Three Rivers Division Meeting will be held on Tuesday, October 2, 2018 at which time six (6) of our seven (7) Board Members will be recognized for their IASB Master Board Member status which is earned by acquiring professional development training. She congratulated the Board for their accomplishments and stated the 7th Board Member hasn't been on the Board long enough to receive a special designation.

Ms. Boehrsen informed the Board that the District has been experiencing significant electrical surges. She noted that this has been "The Year of the Building" and is investigating a correlation with electrical surges and power outages in relation to HVAC issues experienced in May, the issues with the walk-in and reach-in refrigerators this summer, issues with the compressor in the AC unit within Mrs. Harrington's classroom a few weeks ago, and HVAC issues within the main building this past week. Ms. Boehrsen explained that three days after Mrs. Harrington had moved back in after being relocated due to the mold remediation process, the compressor went out in her mobile unit classroom's air conditioning unit. She further explained that the power went out this past Sunday and then HVAC issues occurred in the main building. There have been no computer issues because the computer systems are on a backup. Ms. Boehrsen stated she met with an electrician this week and the electrician noted that the popped breakers indicate surges coming in. Not having stable electric is causing havoc for the District and is affecting others in our area as well. Generators will not help. The District will be adding three (3) phase monitors on the HVAC systems, looking at other solutions, and contacting Com Ed.

There was no Principal's Report due to Mrs. Johnston's attendance at a conference.

Assistant Principal / Athletic Director Report – Bryan Wells

Mr. Wells informed the Board that the baseball and softball seasons were finished and noted that the cross country sectional, which the District is hosting, was coming up soon.

Committee Reports

KASEC: Ms. Boehrsen stated that routine business was conducted at the September meeting.

Building: Mr. Yuska commended the Administration and Staff for their hard work during the mold remediation process. Mr. Yuska explained the following items which are on the meeting's agenda: 1) The District needs to seek bids for snow removal service for the winter season because Heritage FS will no longer be offering this service; 2) Tria Architecture will soon be conducting the 10-Year Health, Life, Safety Study; and 3) The creation of a part-time custodian position is needed to allow Mr. Clifton to do maintenance work in the morning. Currently, Mr. Clifton is the only custodian available in the morning and this costs the District more money because the District then needs to hire outside companies for things that Mr. Clifton could otherwise be doing.

Other: None.

Discussion and Possible Action Items

A. Approve of Resolution Accepting Annual Audit Report for FY 18 – **ACTION**

Motion was made by Mrs. Dykstra to approve the Resolution Accepting Annual Audit Report for FY 18 as presented. Mr. Cox seconded the motion.

Kathy Wilson, an Auditor from Burke, Montague & Associates LLC, presented the 2017-2018 Audit Report.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

B. Approve FY 19 Budget Resolution – **ACTION**

Motion was made by Mr. Yuska to approve the FY 19 Budget Resolution as presented. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

C. Approve Solicitation of Bids for Snow Removal for the 2018-2019 Season – **ACTION**

Motion was made by Mr. Cox to approve the solicitation of bids for snow removal for the 2018-2019 season. Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

D. Approve Cove Remediation for Mold Remediation in Mobile Units – **ACTION**

Motion was made by Mrs. Dykstra to approve Cove Remediation for Mold Remediation in the Mobile Units as presented. Mr. Cox seconded the motion.

Ms. Boehrsen stated the Board gave verbal consent for Cove Remediation to proceed with the mold remediation services for the mobile units for a cost of \$14,000. This motion will formalize the Board's verbal approval.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

E. Approve Part-Time Custodian Position – **ACTION**

Motion was made by Mrs. Dykstra to approve the Part-Time Custodian Position. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

F. Approve Tria Architecture to Conduct 10-Year Health Life Safety Study – **ACTION**

Motion was made by Mr. Cox to approve Tria Architecture to conduct the 10-Year Health Life Safety Study. Mr. Yuska seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

G. Adopt Memorandum of Understanding between St. George CCSD No. 258 and the St. George Council of AFT Local 604 for Short-Term Substitute Training – **ACTION**

Motion was made by Mrs. Dykstra to adopt the Memorandum of Understanding between St. George CCSD No. 258 and the St. George Council of AFT Local 604 for Short-Term Substitute Training. Mr. Cox seconded the motion.

Ms. Boehrsen explained the new Illinois law was designed to help with the substitute shortage.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- FOIA Request from Illinois Renewables requesting a copy of the District's recent electric bill, most recent electricity supply contract, and any agreements executed with the Illinois Energy Consortium or any retail supplier.
- Review Public Act 97-256 and Public Act 97-0609: Reporting and Posting of the Salaries and Benefits of all Administrators and all Teachers employed by the District; and the Salaries and Benefits of all other employees working for the District and having a total compensation package that exceeds \$75,000 annually.

Mr. Pendleton informed the Board about the 2018 IASB Resolution Committee Report and encouraged Board members to review it.

Closed Session

Motion was made by Mr. Cox to enter Closed Session at 7:20 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).

Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

Mrs. Dykstra made a motion to return to open session at 7:48 p.m. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

Action Items

A. Approve Closed Session Minutes from September 20, 2018

Mr. Cox made the motion to approve the Closed Session Minutes from September 20, 2018.

Mr. Pendleton seconded the motion.

Yeas: All.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

B. Approve Volunteers and Coaches for FY 2018-2019

Mr. Yuska made the motion to approve the employment of Michelle Sanders as Co-Head 7th Grade Volleyball Coach for FY 2018-2019 at a rate of half of the stipend per the Collective Bargaining Agreement for the 2018-19 school year.

Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.

Nays: None.

Absent: Goering, Fouts, Armstrong.

Motion passed.

Mr. Cox made the motion to approve the employment of Samantha Hoogstraat as Co-Head 7th Grade Volleyball Coach for FY 2018-2019 at a rate of half of the stipend per the Collective Bargaining Agreement for the 2018-19 school year. Mrs. Dykstra seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

Mr. Yuska made the motion to approve Megan Langenhorst as a Volunteer Assistant Girls Basketball Coach for FY 2018-2019. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

Mrs. Dykstra made the motion to approve April Vargas as a Volunteer Assistant Girls Basketball Coach for FY 2018-2019. Mr. Cox seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

C. Approve Employment of Certified Staff for FY 2018-2019

Mr. Cox made the motion to employ Anne Deal as a 0.5 FTE Special Education Teacher and a 0.5 FTE Early Childhood Special Education Teacher for FY 2018-2019 per the Collective Bargaining Agreement. Mr. Pendleton seconded the motion.

Yeas: Pendleton, Yuska, Dykstra, Cox.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.

D. Approve Employment of Certified Staff for FY 2018-2019

No action was taken to approve the employment of Non-Certified Staff for FY 2018-2019.

Mr. Cox made the motion to adjourn at 7:53 p.m. Mrs. Dykstra seconded the motion.

Yeas: All.
Nays: None.
Absent: Goering, Fouts, Armstrong.
Motion passed.



Darrell Pendleton, President



Addison Goering, Secretary